

RENEW ON-LINE

In an effort to enhance the quality of service provided to members of the Private Security Services Industry, effective January 22, 2001 the following private security applications may be submitted by credit card online via the Internet: Registration Renewal Applications, Certification Renewal Applications, Instructor Renewal Applications, Compliance Agent In-Service Training Enrollment Applications, General Instructor In-Service Training Enrollment Applications and Firearms Instructor In-Service Enrollment Applications. The Department will provide a PIN number to the applicant with the renewal notice that is sent prior to the applicant's expiration date. A direct link to the "Online Renewal" process may be found on the Private Security web page, at www.dcjs.state.va.us/privatesecurity.

ANNUAL CONFERENCE

The Private Security Services' Management and Training Conference is October 8th through the 12th at the Sheraton Oceanfront Hotel in Virginia Beach, Virginia.

Call 1 (800) 521-5635 to make your hotel reservations. Recently we met with the Conference Planning Workgroup. We discussed potential speakers, as well as reviewed last year's session and conference evaluations. We are working very hard to make this year's conference the best yet. Additional information on the conference will be forthcoming. **If you have any conference suggestions, please forward them to Lisa Hahn.**

JOB TASK ANALYSIS WORKGROUP

In February, we met with the Job Task Analysis Workgroup regarding the Job Task Analysis. The workgroup reviewed the draft Request For Proposal (RFP), and made suggestions for changes. The RFP will be issued in March and will close for acceptance of proposals in April. Our plans are to review the proposals and hopefully select a vendor by June. We will keep you posted.

AWARD

The recipient of the 2000 Harold McCann Award, given on October 17, 2000, at the annual Department of Criminal Justice Private Security Services Conference in Virginia Beach was Ms. Audrey Lipscomb. This award, which began in 1996 and was given in honor of Mr. Harold McCann, is given in recognition of an individual who has devoted excellent service to the private security industry, organizations, and community services and activities.

Ms. Lipscomb was recognized for her involvement in the private security industry for over 40 years, owning and operating her own business for 32 years. Currently she serves as the president of the Virginia Security Association, a position she has held for six terms. Ms. Lipscomb is the Area Administrator for Atlantic Protective Services, Inc. and has served in that position for the past seven years, and has devoted much time and effort serving and assisting on many committees and organizations. Congratulations to Ms. Lipscomb!

UPCOMING EVENTS

Entry Level Compliance Agent Training

(third Wednesday of every month in Ashland, Virginia)

General Instructor Entry-Level

May 21, 2001 Richmond

General Instructor In-Service

April 19, 2001 Fairfax

Firearms Instructor In-Service

March 21, 2001 Roanoke

April 19, 2001 Fairfax

Compliance Agent In-Service

March 22, 2001 Roanoke

April 11, 2001 Fairfax

May 4, 2001 Virginia Beach

June 6, 2001 Fairfax

Aug 8, 2001 Fairfax

October 9 & 11, 2001 Virginia Beach

November 7, 2001 Fairfax

December 5, 2001 Fairfax

Additional training dates will be added as needed. Check our website for offerings and availability

REMINDER

Effective immediately, the DCJS customer service office hours will be open to the public from 8:30am - 4:30pm daily. This will include our customer service telephone line. This will allow our staff to return calls in the late afternoon as well as complete their paperwork. Our customer service representatives (one full time classified position and one part time position) handle approximately 100 calls per day. Many of your questions can be answered by our automated attendant or by utilizing our website. However, if you are having any difficulty reaching us, please forward your comments to Lisa McGee.

If you would like to reach any of our DCJS staff by e-mail, use the first initial of their first name followed by their full last name followed by @dcjs.state.va.us. You can also get a complete employee listing on our website.

NOTE: Please share this mailing with your employees. Our distribution list is sent only to the compliance agents, instructors and folks who have registered to the Public Participation Guideline List.

NEW STAFF

We would like to announce that effective January 10, 2001 we had two new employees join our staff. Burton Walker has been hired as our new Field Investigator and Robert Tortolani has been hired as our new Compliance Coordinator. Burt comes to us from the Richmond Police Department (The City's finest). He has approximately 30 years of law enforcement experience and most recently served as the City's Detective Sergeant of the Homicide and Aggravated Assault Unit. Bob also has previous law enforcement experience from the Rhode Island Police Department. He was formerly the Security Director of MCV and also worked for Riverside Health System as their Director of Protection Management. He most recently served as the Regulatory Board Administrator with the Department of Professional Occupational Regulations (DPOR) and was also a former regulatory investigator for DPOR.

Additionally, we are pleased to have Whitney Lou and Kamilah Williams join our team. They are both law school students and are assisting us on a part time basis.

CRIMINAL HISTORY WAIVER GUIDELINES WORKGROUP

We are currently revising our Criminal History Waiver Guidelines. As soon as we complete our review, we plan to meet with the workgroup for their input and suggestions. We hope that this meeting will take place in late April or early June. Workgroup participants will receive a letter of invitation in the near future.

SANCTION GUIDELINES WORKGROUP

Last fall the Sanction Guidelines Workgroup met and reviewed a draft proposal for disciplinary penalties. Lots of great ideas and suggestions were made and incorporated into the guideline document. During the past few months, we have utilized this document as a guideline to assess penalties and fines against individuals who violate the laws and the regulations. Through this use we have amended the guidelines as appropriate. Our goal is to have fair and equitable Sanction Guidelines that will be applied in a consistent manner.

We will be sharing this document with the Director of the DCJS as well as the Advisory Board. Ultimately, we hope to have the Criminal Justice Services Board review and approve its use. Thanks to all who worked on this project.

NEW APPROACH FOR NEW BUSINESSES

As a new service, DCJS will contact all new businesses and will explain how to set up records, what records are necessary for maintenance and inspection as well as explaining their regulatory obligations. If this telephone call does not adequately cover the businesses' questions then a field representative will schedule a site visit. Furthermore, if your company is in need of technical assistance, please call or email Robert Tortolani or Lisa Hahn.

GENERAL ASSEMBLY UPDATE

During the 2001 General Assembly Session, the following bills which amended Section 9-183 of the Code of Virginia were approved by the Assembly:

- House Bill 2519
- House Bill 2871
- Senate Bill 1347

These amendments will take effect on July 1, 2001, once approved by the Governor. We will provide a detailed summary of the amendments in our next issue of the Bulletin. You may view each of these bills on the Internet at <http://leg1.state.va.us/011/bil.htm>